

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
December 14, 2017**

By roll call, members present: Stousland, Nickel, Greshay and Bennett. Also present was Deb Weber, Administrative Assistant.

Members absent: Hilbert

Meeting called to order at 8:00 a.m. by Chairman Nickel

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Greshay, seconded by Bennett to approve the minutes of November 30, 2017. Motion carried.

Committee member reports:
None

Motion by Bennet, seconded by Stousland to deviate out of order on the agenda. Motion carried.

Old Business:

- a. Shopko purchase Human Services – detail of purchase needed
- b. Sanofi Pasteur Inc Human Services – detail of purchase needed
- c. Returns on Sysco items – explanation needed

US Bank Purchase Card Review of November Department Head purchases:

Nehls, A – Emergency Management – Beaver Dam Community Hospital (1), Heidel House Resort (1)

Miller, A – Veterans Services – Officemax (1) – no documentation

Mueller, B – Child Support – Amazon Marketplace (7)

Motion by Greshay, seconded by Bennett to allow payment of Clearview vouchers Batch # 208246 in the sum of \$ 54,305.76 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Stousland, seconded by Greshay to allow payment of vouchers for Employee Expenses dated 12/1/17 for \$ 8,935.45. Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers in Batch # 208159 for \$ 9,624.73. Motion carried.

Motion by Stousland, seconded by Bennett to allow payment of vouchers in Batch # 208161 for \$ 154,407.68. Motion carried

• Motion by Stousland, seconded by Greshay to allow payment of vouchers in Paid Batches 207885, 207969, 208035, 208070, 208275 for \$ 42,748.28. Motion carried.

The next regular meeting of the Audit Committee is scheduled for December 28, 2017 at 8:00 a.m. in Room 4A

Motion by Stousland, seconded by Greshay to adjourn. Motion carried. Meeting adjourned at 8:32 a.m.

Respectfully submitted,



Secretary

Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.